



**Mobile Airport  
Authority**

## **REQUEST FOR QUOTATION**

**RFQT No. 2023-020**

### **Pressure Washing Mobile Regional Airport (MOB) Terminal**

**Date Posted: November 03, 2023**  
**Deadline Date: November 16, 2023**

Rita L. Barren, Procurement Officer  
RBarren@MOBAirport.com  
11/03/2023

# Request for Quotation

RFQT No. 2023-020

## Clean & Pressure Wash Terminal at Mobile Regional Airport (MOB)

**(THIS IS NOT AN ORDER)**

WHEN MAKING INQUIRIES, PLEASE REFERENCE QUOTE #: <b>RFQT 2023-020</b>	DATE POSTED: (14 Days) <b>Friday, November 03, 2023</b>
QUOTATION DUE DATE AND TIME: <b>Thursday, November 16, 2023 @ 5:00 p.m.</b>	WE REQUIRE SERVICE TO BEGIN BY: <b>Within 30 Days the from Notice to Proceed.</b> <i>(Project Duration is 20 consecutive business days)</i>
<b>EMAIL QUOTATION TO:</b> Rita L. Barren, Procurement Officer EMAIL: <a href="mailto:rbarren@mobairport.com">rbarren@mobairport.com</a>	<b>TECHNICAL QUESTIONS TO:</b> Brad Morris EMAIL: <a href="mailto:brad@mobairport.com">brad@mobairport.com</a>
Email the required information and specifications/literature of products offered. Offerors are responsible for the timely return of this quotation. Quoted price(s) must include freight, FOB, Mobile, Alabama. Inside delivery __Yes <b>No X</b>	
<b>Clean &amp; Pressure Wash Terminal at Mobile Regional Airport (MOB)</b>	

### Purpose

Mobile Airport Authority is to select qualified pressure washing contractors to furnish all materials, labor, supervision, transportation, inspections, permits, licenses, equipment, and any incidentals necessary to provide cleaning and pressure washing services for the Mobile Regional Airport (MOB) Terminal.

### Scope of work:

To provide MAA with quotes pertaining to the cleaning and pressure washing of all exterior surfaces on the front of the Mobile Regional Airport Terminal. This shall include all Horizontal and Vertical surfaces (minus the Honeycomb light area), all Columns, brick, concrete, glass windows and doors, wingwalls and sidewalks. MAA shall supply 120V power and standard hose bib water source (no power cords or water hoses supplied).

### Technical:

**Contractor** shall apply a cleaning agent to the surface area, where needed, to pre-treat any stains. Contractor shall supply MAA with this cleaning agents MSDS sheet in their quote and must be preapproved by MAA. This agent must be environmentally safe to disperse in standard drains.

**Contractor** shall utilize a hot water pressure washer with high output (hand brushes if needed). The contractor shall ensure the proper technique and equipment will be utilized so as not to scar property surfaces. Contractor shall be responsible for any and all damage incurred by the contractor to MAA, Tenant or public property.

**Contractor** shall supply all necessary barricades and caution tape during project to restrict traffic from the working zone. Work must be performed in sections and must not restrict traffic flow to interrupt acceptable normal business operations. Work can take place Monday - Friday from 7:00 am to 5:00 pm as scheduled and approved by MAA. Cleanup and removal of all equipment and debris must occur at the end of each business day.

The services being sought under this solicitation are considered to be professional in nature. The "VENDOR" will be evaluated based upon the capabilities of the respondent and will result in an award that is in the best interest of MAA. MAA reserves the right to reject any and all quotes and to cancel services at or before the time of service.

Factors to be considered in the evaluation include:

- Capability and Qualifications of the proposer to deliver the proposed services.
- Proven experience as demonstrated with recent contracts/projects for commercial businesses or local government agencies within the State of Alabama.
- Resources and Availability
- Client References and Past Performance
- Prices Proposed

**Contractor** shall utilize a scissor lift or small pull behind articulating boom lift to access tight areas on the building front which includes accessing the sidewalk. The contractor is responsible for verifying equipment needed. **Approximate SQFT of surface area – 75,000 SQFT – Contractor responsible for verifying.**

## QUOTE:

Fill out this **entire** RFQT and email it to: **Rita Barren, Procurement Officer** at [rbarren@mobairport.com](mailto:rbarren@mobairport.com)  
Vendor shall submit their pricing using the table below (Pricing shall be all inclusive):

1.	Material	\$
2.	Equipment Rental	\$
3.	Labor	\$
4.	Miscellaneous (Specify)	\$
	<b>QUOTE TOTAL COST:</b>	\$

Company's Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**FIRM OFFER PERIOD:** Offers shall remain firm for a period of **120** calendar days from the date of signature, or as amended.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Insurance and Licensing:**

MAA requires a specific Certificate of Insurance (COI) to operate on property. Vendors may request a copy of the COI requirements from [brad@mobairport.com](mailto:brad@mobairport.com). The contractor shall supply MAA with all necessary Licensing to perform associated work in the City and County of Mobile.

### **Site Visit and Questions:**

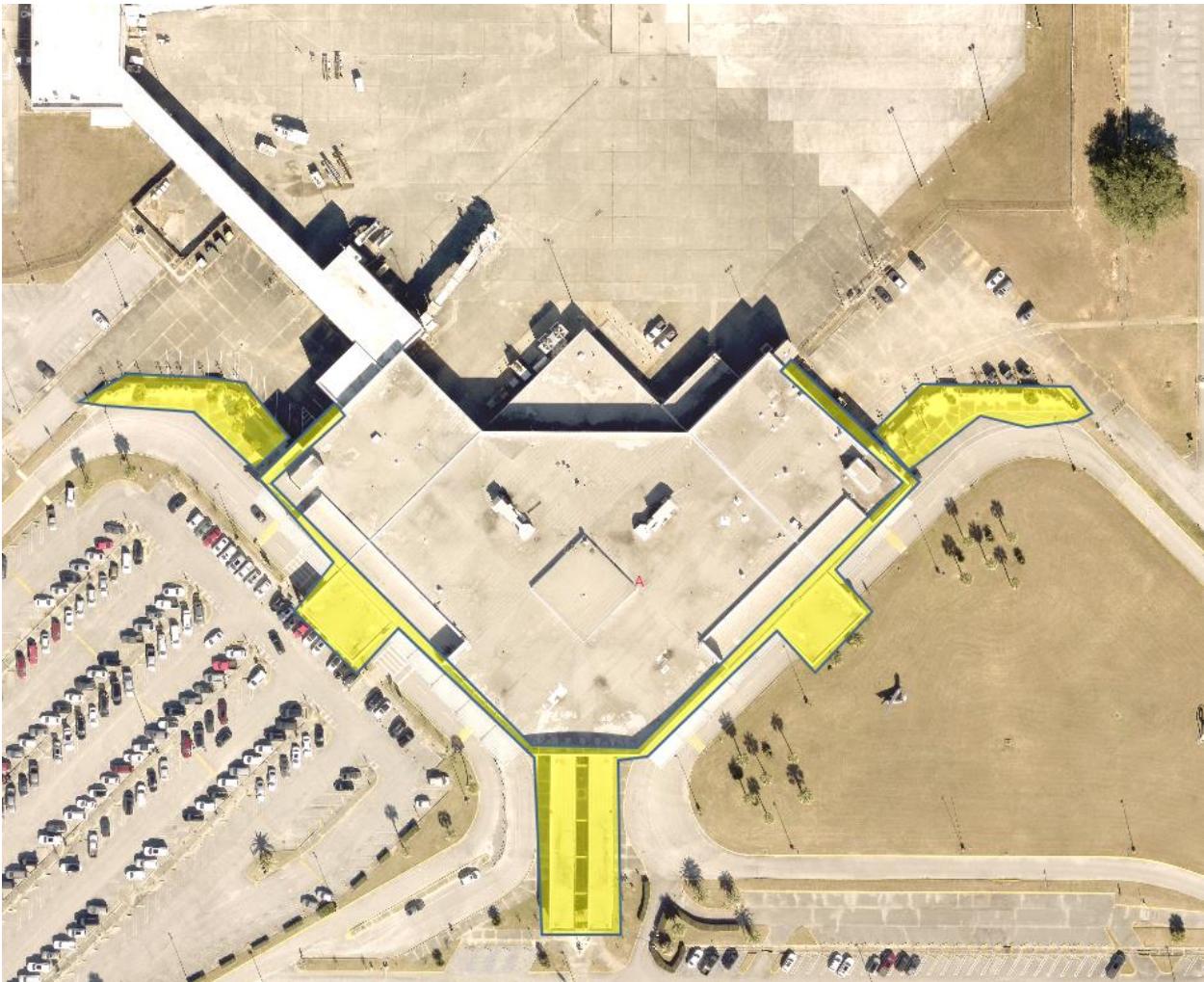
All questions and any site visit requests must be submitted in writing to [brad@mobairport.com](mailto:brad@mobairport.com) no later than November 10, 2023, at 5:00 pm.

### **W-9 Form & Vendor Form Required**

Each bidder shall submit a completed **W-9 form** and **Vendor Form** with their quote. In the event of a quote award, this information is required in order to issue purchase orders and payments to you or your company. A copy of these forms is attached to this RFQT. A copy of the W-9 can be downloaded from <http://www.irs.gov/pub/irs-pdf/fw9.pdf>.

***Overview of Mobile Regional Airport Terminal with Terminal Elevations Highlighted. The overview is for illustration purposes only, contractors must verify the work site via a site visit.***

# Attachment A



**Attachment B**

**VENDOR DATA FORM**  
**RFP No. 2023-020**  
**Clean & Pressure Wash Terminal**  
**at Mobile Regional Airport (MOB)**

***THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL RESPONSE***

**TYPE OF APPLICANT:**             **NEW**         **CURRENT VENDOR**

Legal Contractual Name of Corporation: \_\_\_\_\_

Contact Person for Agreement: \_\_\_\_\_

Corporate Mailing Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person for Proposals: \_\_\_\_\_

Title: \_\_\_\_\_ Email Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Is your business: (Check one)

DBE/ACDBE Certified     Non-DBE/ACDBE Certified

Signature of Authorized Representative: \_\_\_\_\_

Representative's Name: \_\_\_\_\_ Title: \_\_\_\_\_

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____	
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>	
-	
-	
<b>or</b>	
<b>Employer identification number</b>	
-	

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ _____	Date ▶ _____
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*