



Mobile Airport Authority

December 12, 2025

All landing fee billing and collection services will be handled by PLANEPASS® by Vector Airport Systems, a trusted third-party provider effective January 1, 2026, and thereafter. Attached is a FAQ document provided by PLANEPASS that you may reference alongside operators.

To help us properly classify and exempt eligible based tenants, we kindly request your assistance in providing an up-to-date list of based aircraft at your facility. This should include operator names and aircraft tail numbers.

We appreciate your continued partnership and support as we implement this important program. If you have any questions or would like to discuss this further, please don't hesitate to contact us.

James B. Britain
Finance Director



FAQs for FBOs

How will operators learn about the landing fee?

- The Airport will notify AOPA, AirNav, and the FAA AFD Chart Supplement that landing fees are applicable at the airport
- The Airport will post landing fee information on the airport's website
- The Airport will ask FBOs to place notices in pilot lounges letting operators know of the new landing fee, and that the fee is not collected by the FBO or related to FBO operations.
- PLANEPASS will work to add landing fee information to Foreflight comments associated with the airport
- PLANEPASS will work with the airport to notify the top transient operators of the airport landing fee via letter/email in advance
- PLANEPASS will follow up with same letter/email prior to first month of invoicing

To submit additional ideas for notifying operators of new landing fees, please contact billing@vector-us.com

Why is the airport outsourcing the billing and collection of landing fees?

Through the use of multiple data sources, PLANEPASS is able to capture activities from all aircraft operators, not just those utilizing the FBO(s). This helps to ensure fairness and equal application of fees though the operator base.

How will PLANEPASS know who is based at the airport?

The list of based aircraft is provided and updated by the airport. As the FBO, you may be asked to supply or confirm based tenant information. All operator questions regarding "based" status should be directed to the airport.

Does PLANEPASS charge for low approaches or missed landings?

No. If the aircraft does not touch the ground, no landing fee is billed. PLANEPASS uses advanced logic to distinguish between:

- Full-stop landings
- Touch-and-go operations
- Low approaches or missed approaches



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Only full-stop landings are billed, unless the airport has a specific policy for other operation types.

How often are landing fees invoiced?

Invoices are sent monthly, typically by the 5th of the following month. Pilots and operators can review charges online and pay using various methods including credit card, check, or ACH.

Can operators pay multiple invoices at once?

Yes. A benefit of the PLANEPASS program is the ability for operators to pay all their monthly fees at once, even when incurred at multiple airports.

Can operators opt-in to paperless billing?

Yes. Many operators opt for paperless billing, in fact the majority of PLANEPASS invoices are sent electronically.

How are disputes handled?

If a pilot or operator disputes a charge:

1. Vector verifies the current registered owner/operator.
2. Vector systems team reviews raw flight data from multiple sources.
3. If needed, Vector provide links to public tracking sources (e.g., FlightAware, ADSBx) to show the flight track.

Operators are encouraged to reach out directly with questions or concerns to billing@vector-us.com or call 888-588-0028

How are billing errors and refunds handled?

Billing errors are rare. If a billing error is confirmed:

- The charge is reversed immediately.
- If payment was made, a refund is issued, and the operator is notified upon completion.

How do operators pay?

Operators can pay their invoices by:

- Check
- Credit card via the online portal at <https://payment.planepass.com/>
- Wire transfer

Payment options are listed on the bottom of every invoice.